

## ARTIST CONTRACT, CONDITIONS AND TERMS

*The Common Grounds* agrees to display art and make it available for sale to its patrons under the following conditions:

- 1) Artist agrees to pay a one time only hanging fee of \$25.
- 2) Artist must supply labels with the title, media, price and contact information for each piece of work.
- 3) Installation and removal of featured art must take place during the hours of 7-9 a.m. unless another time is arranged by the art director.
- 4) No artwork may be removed for sale or other reason unless approved by art director.
- 5) Any work that has been approved for removal for sale or other reason must be replaced by comparable work at the time of removal to ensure continuity of installation.
- 6) Artist is required to supply any and all hanging hardware.
- 7) Artist must supply art director with a detailed list of works. The list must include title, media, and list price for each piece. This is for inventory purposes and helps to ensure the security of artists' work. The list must be updated when work is sold or removed.
- 8) Any and all monetary transactions will go through the artist. *The Common Grounds* and its employees will not be responsible for handling any payment for art. This is why it is important for artists' contact information to be accurate and up to date.

*The Common Grounds* does not charge commission or consignment fees. We reserve the right to terminate an installation should we feel that it is inappropriate or that the work is unprofessionally installed or presented. ***The Common Grounds* is in no way responsible for theft, damage, or maintenance while artworks are on the premises.**

Artist's Name (Print) \_\_\_\_\_ Date \_\_\_\_\_

Artist's Name (Signature) \_\_\_\_\_ Date \_\_\_\_\_

Common Grounds' Art Director \_\_\_\_\_ Date

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